

NH SILC
Governance Committee Meeting Minutes
January 7, 2026

Present Members:

Deb Ritcey, GSIL, Committee Chair (voting member)
Krystal Chase, Brain Injury Association, (voting member)
Michelle McConaghy, NDHH, (voting member)

Ad Hoc attendees:

Andrew Harmon, Council Community Member, (non-voting member)
Lisa Beck, DSE (non-voting member)

Motion to approve the December 3, 2025 Governance meeting minutes with spelling correction made by Michelle McConaghy, second by Krystal Chase; motion passed unanimously.

SPIL Development Policy

Prior to the meeting, Deb Ritcey distributed a draft policy for SPIL development. Deb Ritcey outlined the SPIL timeline as follows:

1. Current SPIL ends on September 30, 2027.
2. The new SPIL will be due to ACL, as signed by the SILC Chairperson and the CEO of the CIL by June 30, 2027.
3. The SPIL, once approved by ACL, will be effective October 1, 2027 and remains in place for three years.

After discussion, the committee suggested sending the policy as written to the full council.

Motion to recommend the draft SPIL Development Policy to the full council for approval was made by Deb Ritcey, second by Krystal Chase; motion passed unanimously.

The committee discussed the DSE's membership with the SILC and it was suggested that the DSE, Lisa Beck be provided at her request a mentor to ensure the success of her transition into the DSE role.

Motion to adjourn made by Deb Ritcey, second by Krystal Chase; motion passed unanimously.

Next meeting date: February 4, 2026 at 8:00am